



843 State St, New Haven, CT 06511 * 203-562-2288 * fax 203-562-0864
www.citizenstv.org

PROGRAM PROPOSAL FORM

(This notice and release must be submitted to the CTV Program Manager prior to scheduling equipment or facilities for production of show)

Program Name: _____

Running Time: _____ DVD Format: _____ Single: _____ Series: _____

Producer/Sponsor Name: _____

Address: _____

Phone (Day): _____ (Eve): _____ Other: _____

Requested Air Time & Day(s) of week: _____

Assigned Air Time & Day (s) of week: _____

Program Description:

Footage Submission Date: _____

- A half hour program (28:30 mins) should be submitted within 30 days of proposal submission.
- An hour program (58:30 mins) should be submitted with 45 days of proposal submission.
- No programs will be scheduled in advance of submission.
- To secure a series timeslot, at least three programs should initially be submitted before the timeslot can be reserved (unless it is a CTV studio production regularly scheduled.
- A PRODUCER OR SPONSOR NOT SUBMITTING PROGRAMS IN A TIMELY (AND REGULAR FOR SERIES) MANNER WILL LOSE SCHEDULING, FACILITIES AND EQUIPMENT USAGE ACCESS UNTIL A PROGRAM IS SUBMITTED
- CTV reserves the right to air programs more than the mandated one per week. This is done at the discretion of CTV.

Producer's Signature: _____ Date: _____